

## Job Description

<b>Job title</b>	Trainee Technician – Simulation Centre
<b>School / department</b>	College of Nursing, Midwifery and Healthcare
<b>Grade</b>	4
<b>Line manager</b>	Technician
<b>Responsible for</b>	NA

### Main purpose of the job

- Provide support to staff and students within the Simulation Centre with regards to the use of equipment and learning resources available.

### Key areas of responsibility

- Manage computer based learning activities and technical equipment within the simulation centre.
- Take responsibility for the operation of the simulation centre audio –visual system.
- Contribute to the efficient organisation of resources within the centre and adherence to health and safety requirements, in accordance with needs of students and internal/external users and visitors.
- Take responsibility for the cleaning, maintenance and disposal of equipment in accordance with manufacturer's guidelines, risk assessments and health and safety.
- Maintain accurate records of equipment maintenance/service history.
- Work within the bounds of the University's and professional bodies' regulatory framework, processes, procedures and policies
- In addition to the above areas of responsibility the position maybe required to undertake any other reasonable duties relating to the broad scope of the position.

### Dimensions / back ground information

The College of Nursing, Midwifery and Healthcare (CNMH) delivers BSc(Hons) and PgDip Nursing in Adult, Mental Health, Learning disabilities and Child fields as well as BSc(Hons) Midwifery and Operating Department Practitioners courses across Berkshire and London and it also has a wide ranging post registration course provision.

We partner with a large number of health care trusts in London and Berkshire as well as health providers in the private, voluntary and independent sector.

Find out more about our work <https://www.uwl.ac.uk/academic-schools/nursing-midwifery>

## Person Specification

Criteria	Essential	Desirable
<b>Qualifications and/or membership of professional bodies</b>	Good standard of general education including a degree or relevant experience.	Degree in IT or Media technology
<b>Knowledge and experience</b>	Relevant experience with audio-visual and Information technology  Working as part of a team	Knowledge of Student facing software such a 'Blackboard'
<b>Specific skills to the job</b>	Experience with/ interest in the use of technology	Knowledge and understanding of contemporary aspects of healthcare and educational practice  Knowledge and understanding of basic anatomy and physiology
<b>General skills</b>	Show some ability to problem solve and the ability to make effective decisions  Ability to show attention to detail and produce work of a high quality  Excellent organisational and time management skills  Proven ability to work as part of a team	
<b>Other</b>	Ability to work in busy environments  Ability to respect a high level of confidentiality at all times  Self-motivated, with a flexible approach to work  Ability to organise and prioritise workloads effectively  Able to use initiative and work autonomously  Commitment to providing customer-focussed service	
<b>Disclosure and Barring Scheme</b>	This post requires an enhanced DBS check	

**Essential Criteria** are those, without which, a candidate would not be able to do the job. Applicants who have not clearly demonstrated in their application that they possess the essential requirements will normally be rejected at the shortlisting stage.

**Desirable Criteria** are those that would be useful for the post holder to possess and will be considered when more than one applicant meets the essential requirements.

